

May 2026

JOB
DESCRIPTION
NEWLY
QUALIFIED
ARCHITECT

DATE

May 2026

LOCATION

Old Street, N1
(in office role)

SALARY GUIDE

Competitive, dependent on
experience (plus company
benefits)

REPORTS TO

Associate / Senior Architect

HOURS

40 per week (core hours 10 -
4pm, option to work from home
on Friday)

**NEWLY
QUALIFIED
ARCHITECT**

Newly Qualified Architect

Are you a newly qualified Architect who enjoys working as part of a creative, collaborative and design- led studio environment?

GPAD is an energetic and thoughtful London-based architecture practice creating buildings with a sense of place and purpose. We're personable, practical and passionate, with a varied portfolio spanning workplace, hospitality, residential and mixed-use projects across the UK.

We are seeking a talented and motivated newly qualified architects to join our growing team of architects and interior designers. The role offers the opportunity to contribute across a range of projects and stages, supporting the development of design ideas, presentations, drawing packages and coordinated technical information.

We are looking for someone who is enthusiastic, design-focused and proactive, with strong communication skills, attention to detail and an interest in thoughtful, well-resolved architecture and interiors.

GPAD is committed to fostering an inclusive, supportive and accessible workplace that reflects the diversity of the communities we design for. We are an equal opportunities employer and welcome applications from all backgrounds, particularly encouraging applications from Black, Asian and Ethnically Diverse people, disabled, deaf and/or neurodivergent people, and others underrepresented within the architecture profession.

Please apply even if you don't meet all of our listed requirements, we will be reviewing the application process holistically.

JOB SPECIFICATION

Come and join our friendly, multi-disciplinary studio in central London, working on exciting residential and workplace projects across a range of scales and stages.

The successful candidate will demonstrate strong design, visual and technical communication skills across both digital and hand drawing, with clear experience delivering projects across all stages from concept through to completion. They should have experience contributing to early-stage design-led projects (RIBA Stages 0-3), alongside strong technical and construction knowledge at later stages (RIBA Stages 4-5), and experience leading smaller internal teams and assisting the Project Lead with project delivery. The role requires an effective problem-solver with strong collaboration and communication skills who thrives in a dynamic, energetic studio environment.

We are looking for someone who is proactive, enthusiastic and detail-oriented, and who enjoys working within a creative, fast-paced studio environment.

Job Title	Newly Qualified Architect
Reports to	Associate / Senior Architect
Salary	Competitive, dependent on experience (plus company benefits)
Hours	40 per week (core hours 10 - 4pm, option to work from home on Friday)
Location	Old Street, N1 (in office role)
Duration	Permanent, on-going

Closing Date 12th June 2026

Shortlisted candidates will be invited to an initial interview after the application closing date. Depending on the outcome, a second-stage interview may be required to further assess suitability for the role.

KEY RESPONSIBILITIES & TASKS

- Work with the project lead through all work stages of a project, from creative design to delivery, to achieve deadlines, agreeing, reviewing and driving progress on an on-going basis.
- Support the project lead to ensure that design intent and brief is achieved at all stages of design.
- Ensure project drawings, sketches, diagrams, images and other documents relating to the design are developed in a way to effectively communicate the design.
- Undertake regular plan checks to ensure high standards of project delivery, consistently hitting target deadlines using strong time management and organisation.
- Liaise and effectively communicate internally with other members of the team as well as external consultants, contractors and sub-contractors to deliver projects.

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- Mentor and educate other members of the team to ensure all architectural guidelines and standards are met, using a solid knowledge of building regulations, British Standards, construction materials/methods and engineering processes.
- Have a full understanding of the GPAD ethos and demonstrate this through decisions, approach to projects and other aspects of the office environment.

**SKILLS & EXPERIENCE
(ESSENTIAL)**

- Strong design and graphical skills.
- Fluency in digital and hand drawing, with the ability to think of and drive creative solutions to problems.
- Clear evidence of project experience post planning through to completion (RIBA Stages 4 – 5).
- Experience assisting project lead through all work stages of a project from design to delivery.
- Excellent oral and written communication skills, and comfortable in dialogue with team members, clients, consultants, contractors and collaborators.
- Ability to manage multiple deadlines in an energetic, driven environment, and able to consistently deliver to programme through effective time management.
- Strong understanding of planning processes, building compliance and regulations alongside construction methods and ability to produce technical detailing.
- To have initiative, be self-motivated and driven.
- Confidence working autonomously to manage project work to meet internal deadlines.

**SKILLS & EXPERIENCE:
(DESIRED)**

- Demonstrate interest in low carbon design and reuse.
- Client facing experience with regards to project design issues.
- To be able to think strategically about project risks, challenges and opportunities.
- Experience working on commercial feasibility beneficial.

DEADLINE

Deadline for applications is
12th June 2026.

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PRACTICE BENEFITS

At GPAD, we are committed to supporting a positive and flexible working culture that encourages professional development, mentorship, collaboration and work-life balance. We offer flexible working arrangements, including core office hours and Friday working from home, alongside paid study leave for Part 3, weekly CPDs, regular knowledge-sharing sessions and ongoing mentorship from senior team members across the studio.

Additional benefits include TOIL, ARB membership coverage, Cycle to Work scheme, paid eye tests, statutory pension contributions, and Christmas shutdown leave covered by the practice. We also organise regular social and team events, including an annual summer office trip, and provide up to 10 flexible working-from-home days per year that can be used worldwide, subject to working hours alignment.

Additional annual leave is awarded in recognition of length of service, supporting long-term commitment and rewarding continued contribution to the practice.

EQUALITY, DIVERSITY AND INCLUSION

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If there are any adjustments that would support you during the recruitment process, please let us know when applying. Information relating to equality, diversity and inclusion will be treated confidentially and used for monitoring purposes only.

Should you have any questions about this role or the form, please get in contact by emailing : recruitment@gpadlondonltd.com.

Candidates must be eligible to work in the UK and would ideally be available to start in June 2026.

HOW TO APPLY

Please send a digital copy of your CV, portfolio & cover letter to:
recruitment@gpadlondonltd.com (max. 10MB).

Please include your name and job title in the subject line, and complete the EDI form following the link below (optional).

EDI form: [Click here](#)